



STATE OF HAWAII
HAWAII CORRECTIONAL SYSTEM OVERSIGHT COMMISSION
E HUIKALA A MA'EMA'E NŌ
235 S. Beretania Street, 16th Floor
HONOLULU, HAWAII 96813
(808) 587-4160

Meeting Minutes

The monthly Hawaii Correctional System Oversight Commission meeting is offered as a hybrid meeting where Commissioners and members of the public can participate in person, or via teleconference. Details for both options are noted below.

Time: Thursday, October 17, 2024, 9:00 a.m.

Location: University of Hawai'i at Hilo
200 W Kawili Street
Hilo, Hawaii 96720
Room: Rose and Raymond Tseng Terrace

Teleconference: Zoom Meeting ID: 964 1109 6050

Click to join online:
<https://zoom.us/j/96411096050>

One tap mobile:
+12532158782,,96411096050# US

Or Livestream on Facebook or YouTube.

Items to be Discussed:

- I. Call to Order
- II. Roll Call
 - Present: Ronald Ibarra, Martha Torney, Mark Browning, Christin Johnson, Cara Compani, and George Choe
 - Excused: Mark Patterson, Mike Town
- III. Approval of Meeting Minutes of September 26, 2024 **(0:00:05)**
 - Moved by Martha Torney
 - Seconded by Mark Browning
 - Motion passed

- IV. Public Testimony on Agenda Items **(0:00:35)**
- V. Department of Corrections and Rehabilitation – Director Tommy Johnson Monthly Updates **(0:02:55)**
 - Transition to Corrections & Rehabilitation
- VI. Department of Corrections and Rehabilitation – Quarterly Deputy Directors Updates
 - Deputy Director for Rehabilitation Services and Programs, Sanna Munoz
 - i. Intake Services Center Division
 - 1. Pre-trial Supervision Division
 - 2. Correctional Program Services Division
 - a. Oversees library services
 - b. Programming
 - c. Volunteer services
 - d. Kitchen Staff
 - e. Corrections Healthcare Division
 - i. Mental Health and Medical Division
 - f. Hawaii Correctional Institutions Division (HCI)
 - i. Prison work lines & re-entry coordination office
 - g. Intake Service Center Division
 - ii. RFI for kitten or pilot Pet Rehabilitation Program for WCCC went out and deadline is November 1, 2024.
 - iii. Recruitment for champions of change career expo at Blaisdell on October 30, 2024.
 - 1. ACO's
 - 2. Nursing staff
 - 3. Education staff
 - 4. Human Resources
 - 5. Kitchen staff
 - Deputy Director for Correctional Institutions, Pamela Sturz **(0:08:55)**
 - i. Oversees eight facilities including overflow facility in Arizona
 - 1. 994 inmates in Saguaro Correctional Facility (SCF)
 - a. 300 more than usual due to construction in housing units at Halawa Correctional Facility (HCF).
 - ii. Quarterly site visits with Deputy Director of Rehabilitation Services and Programs when possible.
 - iii. Facility updates:
 - 1. HCCC:
 - a. updating state issued inmate attire
 - b. reviewing the use of container cells
 - c. reviewing the use of the mp2 area (large open space)
 - d. painting project underway
 - e. new construction of 48 beds for general population expected to open at end of year.
 - f. Finalize observation yard, furniture on order
 - g. Working on re-sloping near entrance
 - h. Updating Administration building
 - 2. HCF
 - a. Investigation of serious incident that occurred
 - b. Refurbishing housing units to assist with overflow at SCF

- c. Reviewing consolidated healthcare
- 3. KCF
 - a. Currently have acting Warden but in process of recruiting for a permanent position.
 - b. Massive cleanup for scrap metal and vehicle disposal
 - c. Farming effort with temporary employee to secure permanent full-time position
 - d. In-person weekend visitation has resumed
- 4. KCCC
 - a. Kitchen project update underway (request timeline update)
 - b. On-going review of location due to flood zone and deteriorating conditions.
 - c. Watermain break near administration building and repairs underway.
- 5. MCCC – postponed
 - a. Last update was updating their mental health area
 - b. Will have more accurate update at next meeting
- 6. OCCC
 - a. Continuing to move forward to replace facility
- 7. WCCC
 - a. New housing unit to hold sentenced felons and received occupancy permit
 - b. Moving female inmates from OCCC to WCCC by end of the year
 - c. Refurbishing healthcare unit and updating end of life hospice care to be more comfortable and not like a prison cell.
- 8. WCF
 - a. Planning stages of opening ohana visiting center (no timeline currently)
- 9. SCF
 - a. Makahiki

VII. Overview of the [Monthly Oversight Coordinator Report](#) (0:50:40)

VIII. Hiring of Oversight Coordinator position. (0:55:10)

- The Commission anticipates convening an executive meeting to interview candidates for the position pursuant to Haw. Rev. Stat. §§ 92-4 and 92-5(a)(2).
 - i. Thursday, November 14th and Friday, November 15th for interviews
 - ii. Required to submit three candidates for Governor's final approval
 - iii. Also will ask if candidates are willing to have resumes posted to be made public or not
 - iv. Request to have someone appointed by December 31, 2024.

IX. Public Comment (0:57:20)

- Public comment on issues not on the agenda, for consideration for Commission's agenda at the next meeting.

X. Any Announcements and scheduling of next meeting (1:02:05)

- Next meeting Thursday, November 21, 2024

i. Facility Tour: Waiawa Correctional Facility (WCF)

XI. Adjournment (1:02:30)

Members of the public may submit written testimony on any item on this agenda before the meeting via e-mail or mail to the Oversight Coordinator, Christin Johnson. Testimony received after October 14, 2024, will be accepted but the Commissioners may not have time to read them before the meeting. Members of the public may also submit testimony at the meeting without submitting it to the Commission beforehand.

Email: hcsoc@hawaii.gov

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If you need an auxiliary aid/service or other accommodation due to a disability, contact Special Assistant George Choe (george.choe@hawaii.gov) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.