



**STATE OF HAWAII**  
**HAWAII CORRECTIONAL SYSTEM OVERSIGHT COMMISSION**  
**E HUIKALA A MA'EMA'E NŌ**  
235 S. Beretania Street, 16<sup>th</sup> Floor  
HONOLULU, HAWAII 96813  
(808) 587-4160

## Meeting Minutes

The monthly Hawaii Correctional System Oversight Commission meeting is offered as a hybrid meeting where Commissioners and members of the public can participate in person, or via teleconference. Details for both options are noted below.

Time: Thursday, July 18, 2024, 9:00 a.m.

Location: Leiopapa A. Kamehameha (State Office Tower)  
235 S Beretania Street, Room 204  
Honolulu, Hawaii 96813

Teleconference: Zoom Meeting ID: 964 1109 6050

Click to join online:  
<https://zoom.us/j/96411096050>

One tap mobile:  
+12532158782,,96411096050# US

Or Livestream on Facebook or YouTube.

### Items to be Discussed:

- I. Call to Order **(0:02:05)**
- II. Roll Call **(0:02:15)**
  - Present: Martha Torney, Mike Town, Mark Browning, Ronald Ibarra, Cara Compani, and George Choe
  - Excused: Chair Mark Patterson
- III. Approval of June 20, 2024, Meeting Minutes **(0:02:35)**
  - Moved by Mike Town
  - Seconded by Ronald Ibarra
  - Motion passed

IV. Public Testimony on Agenda Items (0:03:00)

V. Department of Corrections and Rehabilitation – Director’s Update (0:09:30)

- Transition to Corrections & Rehabilitation
  - i. Toured facilities in Indiana (July 8-12, 2024)
    - 1. Private built and;
    - 2. Facilities built and managed by the Dept. of Corrections, Indiana
      - a. Prefabricated
      - b. Conventional construction
    - 3. Visited 4, 200 bed facility in Westville, Indiana
    - 4. Toured a factory to learn more about steel cell construction and amenities for facilities
      - a. Mental health units
    - 5. Toured Public Safety Academy
    - 6. Toured Hendricks County Jail, Indiana
      - a. Modular steel cell construction
    - 7. Toured re-entry center in Indiana
  - ii. Currently no plans to change the Oahu Community Correctional Center (OCCC) plan
  - iii. DCR attended the Competent to Stand Trial Policy Academy in Washington, D.C. (June 25-26, 2024)
    - 1. Learn more about increasing jail diversion efforts
    - 2. How other jurisdictions have implemented deflection efforts
  - iv. Assistance from Senator Schatz office in getting \$2M for DCR for a telemedicine project to increase behavioral health efforts in facilities
  - v. DCR’s request to upcoming legislative session
    - 1. 20 additional facility case managers
      - a. Assist in lowering current case load for staff so they can focus on real integrated management services
    - 2. \$4M annually to provide reach and wraparound reentry services to offenders, hopefully staffing up with navigators to assist with the connection to community-based services including:
      - a. Social services benefits
      - b. Housing
      - c. Etc.
    - 3. \$200,000 annually for offenders prior to release for:
      - a. Bus passes
      - b. Birth certificate replacements
      - c. Real State ID cards
      - d. Social security card replacements
    - 4. \$2M annually to provide minimally:
      - a. Tool belts
      - b. Safety boots
      - c. Safety equipment, etc.
      - d. Living wages for offenders participating in apprenticeship programs with various tradecraft unions
    - 5. June 19th, 2024 – Correctional Program Services Division staff, Reentry Coordination staff, and Hawaii Correctional Industry (HCI) staff met with Apprenticeship and Training Coordinators

Association of Hawaii at Honolulu Community College (HCC) to increase collaboration with these apprenticeship programs.

- a. 17 building trade unions including:
  - i. HECO
  - ii. Honolulu County
  - iii. HARRIET – hotel workers training union

VI. Budget Update: **(0:20:25)**

- On July 9, Governor Green signed HB 1800 Relating to the State Budget, which included funding for the Hawaii Correctional System Oversight Commission.
  - i. [Budget approved for \\$462,134](#)

VII. [Overview of the Maui Community Correctional Center Facility Tour & Report](#) **(0:20:50)**

VIII. [Overview of the Monthly Oversight Coordinator Report](#) **(0:53:20)**

IX. Reevaluating Facility-wide Capacity for Hawaii Correctional Facilities Adding New Units **(0:58:30)**

- Evaluating new housing unit capacity at HCCC and WCCC
- Facility Capacity Analysis – Corrections Population Management Commission (CPMC) established in 1993.
  - i. [2001 Annual Report](#)
  - ii. Mandate to establish rated capacities of the facilities
    1. Establish maximum inmate population limits which may be enforced by the Director
  - iii. Current law has us establishing the maximum inmate population limits and to think of policies and recommendations to reduce the population and keep within limits.
  - iv. Three major categories considered in capacity
    1. Infrastructure
      - a. Potable water
      - b. Fire suppression
      - c. Waste water management
      - d. Power signaling and lighting
    2. Housing
      - a. Occupancy and space requirements
        - i. Dormitories
        - ii. Day rooms
        - iii. Toilets, wash basin, and showers
      - b. From American Correctional Association (ACA) standards
    3. Support Services
      - a. Food
      - b. Medical
      - c. Laundry
      - d. Programs
      - e. Recreation
  - v. HCSOC would rely on for infrastructure whether can handle the new population and rely on permitting agencies such as Board of Water Supply

(BWS), electric companies, and fire department reviewing whether fire safety and water pressure is appropriate.

- vi. HCSOC would rely on ACA standards for housing which as minimum square footage for dorms, cells, dayrooms, recreational areas (time spent outside of cell) will depend on:
    - 1. Custody level
    - 2. Classification level
  - vii. HCSOC would rely on Food and Drug Administration(FDA) guidelines and Public Health Services food code, local Hawaii laws (rules and regulations) governing for managing food.
  - viii. In past, medical units were accredited by National Commission on Correctional Healthcare Association accreditation
  - ix. Continuum of care for programs for inmates within facilities
    - 1. Capacity of programs
      - a. How many are going to be able to participate?
      - b. Participation rates in programs?
    - 2. Should contract worker or a trained staff conduct programs?
- X. Updates Pertaining to [House Concurrent Resolution 23 Task Force \(1:03:40\)](#)
- Next meeting Monday, July 22, 2024
- XI. Public Comment (1:06:00)
- XII. Any Announcements and Scheduling of Next Meeting
- Next meeting Thursday, August 15, 2024
    - i. Facility Tour: Women’s Community Correctional Center (WCCC)
- XIII. Adjournment (1:18:45)

Members of the public may submit written testimony on any item on this agenda before the meeting via e-mail or mail to the Interim Oversight Coordinator, Cara Compani. Testimony received after July 15, 2024, will be accepted but the Commissioners may not have time to read them before the meeting. Members of the public may also submit testimony at the meeting without submitting it to the Commission beforehand.

Email: [hcsoc@hawaii.gov](mailto:hcsoc@hawaii.gov)

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If you need an auxiliary aid/service or other accommodation due to a disability, contact Special Assistant George Choe ([george.choe@hawaii.gov](mailto:george.choe@hawaii.gov)) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.