



**STATE OF HAWAII**  
**HAWAII CORRECTIONAL SYSTEM OVERSIGHT COMMISSION**  
**E HUIKALA A MA'EMA'E NŌ**  
235 S. Beretania Street, 16<sup>th</sup> Floor  
HONOLULU, HAWAII 96813  
(808) 587-4160

## Meeting Minutes

The monthly Hawaii Correctional System Oversight Commission meeting is offered as a hybrid meeting where Commissioners and members of the public can participate in person, or via teleconference. Details for both options are noted below.

Time: Thursday, January 18, 2024, 9:00 a.m.

Location: Leiopapa A. Kamehameha (State Office Tower)  
235 S Beretania Street, Room 204  
Honolulu, Hawaii 96813

Teleconference: Zoom Meeting ID: 964 1109 6050

Click to join online:

<https://zoom.us/j/96411096050>

One tap mobile:

+12532158782,,96411096050# US

### Items to be Discussed:

- I. Call to Order **(0:00:40)**
- II. Roll Call **(0:00:45)**
  - Present: Mike Town, Ronald Ibarra, Martha Torney, Christin Johnson, Cara Compani, and George Choe
  - Excused: Mark Patterson
- III. Approval of December 18, 2023, Meeting Minutes **(1:01:00)**
  - Moved by Mike Town
  - Seconded by Ronald Ibarra
  - Motion passed
- IV. Public Testimony on Agenda Items **(0:01:25)**

- V. Department of Corrections and Rehabilitation – Director’s Update **(0:01:55)**
    - Transition to Corrections & Rehabilitation
      - i. January 1, 2024 – Department of Public Safety transitioned to:
        - 1. Department of Law Enforcement (DLE)
        - 2. Department of Corrections and Rehabilitation (DCR)
          - a. Deputy Director of Rehabilitation - Sanna Munoz
          - b. Deputy Director for Correctional Institutions – March 1, 2024
      - ii. Staffing and budget reduced due to the split of DPS
    - New Initiatives
    - New Jail – OCCC
    - Departmental process after death in custody
      - i. When inmate is hospitalized more than 24 hours or seriously hurt and pass away in custody
        - 1. Next of kin is notified
        - 2. Priority 1 report (chain of command notifications)
        - 3. Mortality review done by health care division
          - a. Psychological autopsy
        - 4. Video system locked down if assault or inmate
        - 5. Notify Governor within 48 hours
        - 6. Post notification of death on website within 10 days
- VI. Legislative Priorities **(0:27:40)**
  - FY24 was not funded because legislators (Senate/House) did not concur
  - Governor funded HCSOC for FY24 and will end on June 31, 2024 unless funded
- VII. Overview of Annual Report **(0:30:10)**
- VIII. Monthly Oversight Coordinator Report **(0:46:10)**
- IX. Commissioner Report on Waiawa Correctional Facility Observations **(0:50:10)**
- X. HCR23 Task Force **(1:05:00)**
  - Next scheduled meeting: Friday, March 15, 2024
- XI. Public Comment **(1:05:30)**
- XII. Any announcements and scheduling of next meeting **(1:37:05)**
  - Next meeting Thursday, February 15, 2024
- XIII. Adjournment **(1:37:35)**

Members of the public may submit written testimony on any item on this agenda before the meeting via e-mail or mail to the Oversight Coordinator, Christin Johnson. Testimony received after January 15, 2024, will be accepted but the Commissioners may not have time to read them before the meeting. Members of the public may also submit testimony at the meeting without submitting it to the Commission beforehand.

Email: [hcsoc@hawaii.gov](mailto:hcsoc@hawaii.gov)

Mail: Hawaii Correctional System Oversight Commission  
State Office Tower, 16<sup>th</sup> Floor  
235 S Beretania St.  
Honolulu, Hawaii 96813

If you need an auxiliary aid/service or other accommodation due to a disability, contact Special Assistant George Choe ([george.choe@hawaii.gov](mailto:george.choe@hawaii.gov)) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.