

**Request for the Office of Information Practices' Concurrence
for a Limited Meeting**
(HRS § 92-3.1)

Date: August 2, 2023

Name of Board: Hawaii Correctional System Oversight Commission (HCSOC)
Contact Person: Christin M. Johnson Tel: 808-587-4162
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Board's Attorney: Candace Park Tel: 808-586-0618
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Date of Proposed Limited Meeting: Thursday, August 17th, 2023
Place/Location of Proposed Limited Meeting: Women's Community Correctional Center (WCCC)
42-477 Kalaniana'ole Hwy, Kailua, Hawaii 96734

1. Type of Limited Meeting:

- location is dangerous to health or safety of the public
- public attendance is impracticable

2. (Attach relevant portion of draft or adopted minutes.) Board has, after sufficient public deliberation at a prior regular meeting, determined by vote of two-thirds of all voting members that:

- the limited meeting is necessary and the location would be dangerous to the health or safety of the attending public, or
- the on-site inspection is necessary and public attendance is impracticable

The Board has made this determination based upon the following reasons:

As shown in its minutes, the Board has made this determination based upon the following reasons: <https://youtu.be/gaQD6C4Ypms> (HCSOC Monthly Meeting).

On Thursday, August 18th, 2022, the Hawaii Correctional System Oversight Commission (HCSOC) held their monthly meeting to discuss and vote on holding a limited meeting at the Women's Community Correctional Center (WCCC) (1:47:05 in recording) and noted in the minutes (see attached). The Commission stated that the "on-site inspection is necessary and public attendance is impracticable".

As the Commission discussed, the onsite inspection is necessary to get an idea of what is happening within the facilities as it's extremely different to do oversight in general without having the opportunity to experience the tour and discuss, publicly, as a whole. Attendance is impractical for the public due to specific facility policy and procedures – the public is not invited into jails or prisons under any circumstances as you must have an official reason to go into correctional facilities.

Further, the Commission has specific duties to oversee correctional facilities and it is important the entire Commission be able to tour together to collectively find solutions for issues related to the Commission's mandate (HRS 353L). Per HRS 353-3, the Hawaii Correctional System Oversight Commission (HCSOC) shall:

- (1) Oversee the State's correctional system and have jurisdiction over investigating complaints at correctional facilities and facilitating a correctional system transition to a rehabilitative and therapeutic model.

To achieve these ends, it is vital that the Commission be able to visit every jail and prison overseen and run by the Hawaii Department of Public Safety. The Commission must tour collectively together so they can discuss their findings as a group, publicly. This will allow all Commissioners to use their unique perspectives and backgrounds while facilitating a correctional system transition to a rehabilitative and therapeutic model.

Notice of the Limited Meeting under HRS § 92-7 (attach agenda):

- was filed on _____, 20____; OR
 will be filed by Thursday, August 10th, 2023.

3. Required Videotape of the Limited Meeting:

- will be made
 Board requests a waiver of this requirement because:

Videotaping is strictly prohibited in any jail or prison in addition to the privacy of staff and people in custody being of high priority. Per 353-7, the Coordinator is required to maintain confidentiality in respect to all matters and the identities of the complainants or witnesses coming before the Oversight Coordinator except so far as disclosures may be necessary to enable the Oversight Coordinator to carry out the Oversight Coordinator's duties and to support the Oversight Coordinator's recommendations. It is common for complainants to bring issues forward while the Oversight Coordinator and/or Commission visit the jail and prison facilities. Therefore, any recording of this jail visit would be inappropriate, against the Department of Public Safety procedure, and in potential violation of 353-7.

Further, it is strictly against Department of Public Safety Policy ADM.02.05 Cellular Telephones, CL21-2764 Cellular Phone – Electronic Device Authorization and COR.08.02 Searches of Visitors, Staff, Delivery Vehicles, and Delivered Items to take electronic devices in the facilities.

Additionally, on behalf of the Commission, the Oversight Coordinator spoke to the Director of Public Safety, Tommy Johnson regarding this issue. He supports the Commission's efforts to bring light to facility

conditions and to do so collectively. However, Director Johnson has made it clear that no recording devices are allowable on the premise for distribution of said recording to the public. This is in accordance to Department policy, Hawaii Administrative Rules Title 23 Subtitle 2, Chapter 101, Contraband, and Hawaii Revised Statute 710-1022, Promoting Prison Contraband in the First Degree and Hawaii Revised Statute 710-1023, Promoting Prison Contraband in the Second Degree. He told me he is happy talk to you about this if you would like further explanation. His email is tommy.johnson@hawaii.gov.


CONCURRENCE

The Director of the Office of Information Practices has reviewed the request made for a Limited Meeting and:

- concurs
 does not concur
- waives the videotape requirement

If concurrence is granted above, the Board must:

1. provide notice in accordance with HRS § 92-7;
2. make no decisions at the Limited Meeting;
3. comply with all requirements of HRS § 92-9; and
4. videotape the meeting and make it available at its next regular meeting, unless this requirement is waived above.



Cheryl Kakazu Park
Director

State of Hawaii
Hawaii Correctional System Oversight Commission
Meeting Minutes

Commission Chair

Mark Patterson

Commission Members

Hon. Ronald Ibarra (ret.)	Martha Torney
Hon. Michael Town (ret.)	Theodore Sakai

Oversight Coordinator

Christin Johnson

The monthly Hawaii Correctional System Oversight Commission meeting is offered as a hybrid meeting where Commissioners and members of the public can participate in person, or via teleconference. Commissioners Hon. Michael Town, Hon. Ronald Ibarra, and Theodore Sakai participated in the meeting via teleconference. Commissioners Mark Patterson (Chair) and Martha Torney participated in person.

Time: Thursday, August 18, 2022, at 9:00 a.m.

Location: Department of Labor and Industrial Relations (DLIR)
830 Punchbowl Street, Room 310
Honolulu, HI 96813

Recordings: Hawaii Correctional System Oversight Commission Monthly Meeting - August 18, 2022



Items Discussed:

- I. Call to Order **(0:16:30 in recording)**
- II. Roll Call **(0:16:30 in recording)**
- III. Approval of July 21, 2022 meeting minutes **(0:18:35 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Minutes amended by Ted Sakai – Request to edit Fernhurst spelling – YWCA O’ahu Fernhurst Residence
 - Second by Martha
 - Motion Passed unanimously – Minutes accepted with amendments.

 - Moved by Martha Torney to add Public Comment to end of agenda.
 - Seconded by Ted Sakai
 - Motion Passed unanimously – Additional agenda item added.
- IV. Public testimony on agenda items **(0:22:44 in recording)**
- V. Report of Oversight Coordinator **(0:30:40 in recording)**
 - Report attached
- VI. Selection of Chairperson **(1:07:40 in recording)**
 - Moved by Martha Torney to have Mark Patterson at the Commission Chair.
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
- VII. Discussion on budget **(1:24:00 in recording)**
 - Moved by Martha Torney to accept biennium budget
 - Seconded by Ted Sakai
 - Motion Passed unanimously.
- VIII. Vote on necessity for holding a limited meeting on September 7th at **Fernhurst (1:28:50 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

 - a. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Mark Patterson
 - Motion Passed unanimously.

IX. Vote on necessity for holding a limited meeting at the following correctional facilities:

- a. **Hawaii Community Correctional Center (1:36:20 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

- b. **Kauai Community Correctional Center (1:38:40 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Ronald Ibarra
 - Motion Passed unanimously.

 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

- c. **Maui Community Correctional Center (1:40:10 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Ronald Ibarra
 - Motion Passed unanimously.

- d. **Oahu Community Correctional Center (1:41:48 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

- e. **Halawa Correctional Facility (1:43:15 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.

- i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
 - f. Waiawa Correctional Facility **(1:44:37 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
 - g. Kulani Correctional Facility **(1:54:48 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
 - h. Women’s Community Correctional Center **(1:47:05 in recording)**
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
 - i. Vote on necessity for waiver of videotaping requirement
 - Moved by Martha Torney
 - Seconded by Hon. Michael Town
 - Motion Passed unanimously.
- X. Follow up regarding Saguaro Correctional Center power outage **(1:48:50 in recording)**
 - XI. Update on COVID-19 infections, deaths, and vaccinations at Department of Public Safety facilities and Saguaro Correctional Facility in Arizona **(1:52:10 in recording)**
 - XII. Discussion of the next steps in the planning of the new Oahu Community Correctional Center **(2:03:35 in recording)**

- XIII. Discussion of mental health programs and restrictive housing procedures at Department of Public Safety facilities. **(2:09:40 in recording)**
- XIV. Public Comment* **(2:23:35 in recording)**
- XV. Any announcements and scheduling of next meeting **(2:31:25 in recording)**
 - Next meeting scheduled for September 22nd, 2022

**Additional item added to agenda*