



**STATE OF HAWAII**  
**HAWAII CORRECTIONAL SYSTEM OVERSIGHT COMMISSION**  
235 S. Beretania Street, 16- Floor  
HONOLULU, HAWAII 96813  
(808) 587-4160

**Meeting Agenda**

Commission Chair  
Mark Patterson

Commission Members

Hon. Ronald Ibarra (ret.)                      Martha Torney  
Hon. Michael Town (ret.)                      Theodore Sakai

Oversight Coordinator  
Christin M. Johnson

The monthly Hawaii Correctional System Oversight Commission meeting is offered as a hybrid meeting where Commissioners and members of the public can participate in person, or via teleconference. Details for both options are noted below.

Time:                      Thursday, January 19, 2023, 9:00 a.m.

Location:                      Department of Labor and Industrial Relations (DLIR)  
830 Punchbowl Street, Room 310  
Honolulu, HI 96813

Teleconference:                      Zoom Meeting ID: 964 1109 6050

Click to join online:  
<https://zoom.us/j/96411096050>

One tap mobile:  
+12532158782,,96411096050# US

**Items to be Discussed:**

- I.      Call to Order **(0:01:28)**
- II.     Roll Call **(0:01:30)**
- III.    Approval of December 15, 2022, meeting minutes **(0:02:01)**
  - Moved by Mike Town
  - Seconded by Martha Torney

- Motion passed
- IV. Public testimony on agenda items **(0:02:50)**
- V. Grievance Process **(0:05:22)**
- No grievance coordinators at facilities
  - Inmate complaint system to submit
  - Halawa Correctional Facility
    - i. 3 staff to oversee all 8 facilities for State
  - 3-step Process
    - i. Section/Supervisor
    - ii. Warden
    - iii. Division
- VI. State ID **(0:20:37)**
- Propose letter to Governor Green regarding State ID's/Dept. of Transportation
    - i. Moved by Ted
    - ii. Seconded by Mike
    - iii. Motion passed
- VII. Current Term of Oversight Coordinator **(0:22:42)**
- Letter to Governor regarding Oversight Coordinator's term to expire on June 30, 2024.
    - i. Moved by Ted
    - ii. Seconded by Mike
    - iii. Motion passed
- VIII. Oversight Coordinator Report **(0:28:00)**
- IX. Presentation of 2022 Annual Report **(0:56:50)**
- X. Presentation of 2023-2024 Strategic Plan **(1:20:43)**

#### **NEW JAIL – OCCC**

- XI. Update on meeting with the Correctional Reform Working Group **(1:39:51)**
- XII. Discussion of the next steps in the planning of the new Oahu Community Correctional Center **(1:40:37)**
- Meeting scheduled with Sen. Wakai, PSD/Consultants, DAGS, and HCSOC – Friday, January 30, 2023

#### **OTHER**

- XIII. Update from PSD regarding Electronic Medical Record (EMR) **(1:46:15)**
- No changes since letter received regarding EMR (January 6, 2023)

- XIV. Update on COVID-19 infections, deaths, and vaccinations at Department of Public Safety facilities and Saguaro Correctional Facility in Arizona **(1:47:45)**
- Active cases – 9 (HCCC), 2 (MCCC), 7 (OCCC), and 0 (Saguaro)
  - Vaccinations:
    - i. 1<sup>st</sup> dose – 1,621
    - ii. 2<sup>nd</sup> dose – 4,668
    - iii. Boosters - 2,408
    - iv. 2<sup>nd</sup> Boosters – 167
    - v. Updated Boosters – 89
- XV. Discussion of mental health programs and restrictive housing procedures at Department of Public Safety Facilities **(1:56:25)**
- XVI. Public Comment **(2:00:25)**
- XVII. Any announcements and scheduling of next meeting
- Next meeting Thursday, February 16, 2023
  - 2023 HCSOC meeting schedule updated
    - i. Motion passed

Members of the public may submit written testimony on any item on this agenda before the meeting via e-mail or mail to the Oversight Coordinator, Christin Johnson. Testimony received after January 16, 2023, will be accepted but the Commissioners may not have time to read them before the meeting. Members of the public may also submit testimony at the meeting without submitting it to the Commission beforehand.

Email: [hcsoc@hawaii.gov](mailto:hcsoc@hawaii.gov)

Mail: Hawaii Correctional System Oversight Commission  
State Office Tower, 16<sup>th</sup> Floor  
235 S Beretania St.  
Honolulu, HI 96813

If you need an auxiliary aid/service or other accommodation due to a disability, contact Craig Iha, Deputy Attorney General, at (808) 587-2978 or [craig.y.iha@hawaii.gov](mailto:craig.y.iha@hawaii.gov) as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy

